

Municipal Guidance: Adding New Municipal Wells, Intakes, and Systems Regulated under the *Clean Water Act, 2006*



South Georgian Bay Lake Simcoe Source Protection Region

This document provides municipalities with guidance on the process required to satisfy the requirements of the *Clean Water Act, 2006* for the addition of new municipal wells, intakes or systems.

Step 1: Inform the Source Protection Committee and Source Protection Authority of the intent to add a new well, intake, or system.

This communication needs to be in writing, as soon as possible, when initial plans are being discussed. Informing the Source Protection Committee and Source Protection Authority early in the process will allow them to plan the amendments that will be required for the Assessment Report and Source Protection Plan.

Step 2: Undertake the technical work.

Technical work can be undertaken by either the municipality or the local Source Protection Authority, provided that the municipality provides the Source Protection Authority with the necessary funding*. Technical work entails the delineation of wellhead protection areas (WHPAs) and intake protection zones (IPZs), a vulnerability assessment, and an enumeration of significant threats. The technical work needs to be completed within specified timelines in order to ensure that the new well, intake, or system is incorporated into the next round of source protection planning. Contact the Source Protection Committee and Source Protection Authority for information about the specified timelines and requirements.

** Note that no provincial funding is available for technical work.*

Step 3: Send technical work to the Source Protection Committee for review.

If the Source Protection Authority was retained to carry out the work, they will be responsible for submitting the work for review. The Source Protection Committee will review the work submitted, and make the necessary updates to the Assessment Report. Once the work is reviewed, the Assessment Report will be updated and sent to the Source Protection Committee for approval. The Source Protection Committee will approve the Assessment Report that will be then be presented to the public for consultation.

Step 4: Collaborate with the Source Protection Committee to undertake public consultation.

The public must be consulted on changes made to the Assessment Report as a result of new wells or intakes. Following public consultation, the Source Protection Committee and Source Protection Authority will send the amended Assessment Report to the Ministry of the Environment and Climate Change for approval. Once approved, the Source Protection Committee and Source Protection Authority will update the Source Protection Plan to reflect any changes that are necessary as result of the addition of the well, intake or system.

Questions?

Contact your local Source Protection Authority or visit www.ourwatershed.ca