



**South Georgian Bay Lake Simcoe Source Protection Region**

**MINUTES**

Source Protection Committee Meeting No. SPC-01/2013

Meeting No. 1

Monte Carlo Inn Barrie Suites, Barrie, ON

Thursday, May 30, 2013: 2:00 pm – 5:00 pm

<b>MEMBERS:</b>			
Lynn Dollin, Chair			
<b><u>Municipal</u></b>	<b><u>Economic/Development</u></b>	<b><u>Public Sector</u></b>	<b><u>First Nations</u></b>
Herb Proudley	David Ketcheson	Alex Millar	Fred Jahn
John Boucher	David Ritchie	Bob Duncanson	
Rick Newlove	John Hemsted	Dianne Corrigan	
Stan Wells	Colin Nisbet	Larry Slomka	
Clayton Cameron	Colin Elliott	Tom Kurtz	
Wendy Kemp		Fred Ruf	
		Stephanie Hobbs	
<b>Liaisons</b>			
Simcoe Muskoka District Health Unit – Ted Devine and Karen Kivilahti			
Lake Simcoe-Couchiching Black River SPA – Mike Walters			
Ministry of the Environment – Neil Gervais			
<b>Guests</b>			
Wayne Wilson	Keith Sherman		
<b>Staff</b>			
Ryan Post	Ben Longstaff	Katie Howson	Shelly Cuddy
Susan Jagminas	Maria Picotti	Jessica Burns, minutes	
<b>Regrets</b>			
Chris Galway	Gerry Brouwer	Richard Forward	

***I. WELCOME & OPENING REMARKS***

The Chair welcomed all to the meeting and introduced the two new staff: Jessica Burns, Administrative Assistant and Maria Picotti, Hydrogeologist. A round table was done.

***II. DECLARATION OF PECUNIARY INTEREST***

No pecuniary interests declared for the record of this meeting.

***III. APPROVAL OF THE AGENDA***

There were three recommended amendments to the agenda:

- Title Correction** – Mike Walters should to be listed as the Lake Simcoe-Couchiching Black River SPA Liaison.
- Attendee** - Ryan Post is to be added as the attending as NV SPA staff. Wayne Wilson was also in attendance from NV SPA and Keith Sherman from SS SPA.

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3. **Text Correction** - Under Adoption of Minutes, Municipal Working Group, it states “[i]ncluded is a copy of the draft minutes of the SPC Municipal Working Group meeting of April 10, 2012” This is to be amended to show the date “April 10, 2013.”

Moved by: John Hemsted

Seconded by: Bob Duncanson

RESOLVED: THAT the agenda for the May 30, 2013 meeting of the Source Protection Committee be approved as amended.

CARRIED BY CONSENSUS

**IV. ADOPTION OF MINUTES**

(a) Source Protection Committee

Included is a copy of the draft minutes from the November 22, 2012 meeting of the Source Protection Committee (SPC).

Two recommended amendments to the minutes:

- 1) **Attendee** – Fred Jahn, First Nations, was noted as sending his regrets. This needs to be amended to show that he was in attendance.
- 2) **Attendee** – Fred Ruf, Public Sector, was noted as sending his regrets. This needs to be amended to show that he was in attendance.
- 3) **Barrie Salt Application** – there was discussion around the Barrie Salt Application recommendation made at the October 2012 SPC meeting.

Action Item 1	Staff to investigate the voting process for the Barrie salt application motion and report back to the SPC.
Responsibility	Staff

Moved by: Alex Millar

Seconded by: Larry Slomka

RESOLVED: THAT the minutes of the November 22, 2012 meeting of the Source Protection Committee be approved as amended.

CARRIED BY CONSENSUS



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(b) Municipal Working Group

Included is a copy of the draft minutes of the SPC Municipal Working Group meeting of April 10, 2013.

Stan Wells, Chair, commented on the delivery process for this meeting, which he attended via phone and found very difficult to chair as a result since most of the attendees met at the LSRCA offices. Staff apologized for the outcome and will ensure our delivery and attendance practices will be more open so as not to let this happen again.

SPC approval of working group minutes came up as an issue. With the SPC not meeting as often as the working groups, the approval of the minutes by the SPC can't take place in a timely manner to allow the working groups to continue with their work.

Lynn Dollin suggested a copy of the Working Group Draft minutes would be sent electronically to the MWG, asking for any major revisions. The minutes would remain "Draft" until the next SPC, but the Working Groups could at least move forward in the interim, knowing that any major items have had the opportunity to be identified and addressed.

One recommended amendment to the minutes:

- 1) **Attendee** – Fred Jahn, First Nations, was noted as sending his regrets. This needs to be amended to show that he was in attendance.

Moved by: Clayton Cameron

Seconded by: Fred Ruf

RESOLVED: THAT the draft minutes of the April 10, 2013 meeting of the Municipal Working Group be received for information.

CARRIED BY CONSENSUS

(b) Technical Working Group

Included is a copy of the draft minutes of the SPC Technical Working Group meeting of April 23, 2013.

One recommended amendment to the minutes:

- 1) **Text Correction** – Larry advised that on page one it reads "Larry continued to advise", this should be amended to "Larry advised."

Moved by: John Hemsted

Seconded by: Rick Newlove

RESOLVED: THAT the minutes of the April 23, 2013 meeting of the Technical Working Group be received for information.

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CARRIED BY CONSENSUS

**V. ANNOUNCEMENTS**

(a) Activities of the Chair & Committee

Ted Devine, the Health Sector Liaison, reported that the LaFontaine municipal water supply is showing a slight elevation in nitrate levels. A precautionary drinking water notice was issued May 27, 2013. Staff will continue to work with Severn Sound Environmental Association and Tiny Township as well as property owners toward reducing nitrates in drinking water. There will be an insert included in the June tax bill for residents informing them of the issue. In Georgian Sands, nitrate levels were under the standard.

Wendy Kemp informed the group that York Region's official plan amendments have begun. They are taking a two phase approach, putting placeholder policies in now and then the second phase will update the policies once the source protection plan is approved.

Wendy also reported that on Feb. 20, 2013 she took part in a one day webinar on source water protection hosted by the Canadian Council of Environmental Ministers. Wendy was one of the chosen speakers, along with Oxford County, to provide an Ontario example. There were two other speakers, one from Manitoba and Rob de Loe from University of Waterloo.

John Hemsted, Keith Sherman and Dave Ritchie attended, with Jason Jessel, an OFEC workshop related to developing a framework for completion of RMP for agricultural threats. OFEC advised that they are aiming to undertake pilot projects with up to 40 farms, and that funding was available to eligible farmers to participate in the project.

Colin Elliott stated that he attended a beef producers meeting in Nestleton recently. He noted that of all the attendees, none were going to be affected by source water protection policies.

The Chair reported that the May 23, 2013 Municipal Workshop was very well received. The scenarios were excellent and attendees found working through them educational.

Action Item 2	Staff to provide a copy of the scenarios to all SPC members.
Responsibility	Staff

Action Item 3	Bring one of the above mentioned scenarios to the next SPC meeting so that members can work through it with staff.
Responsibility	Staff

(b) Agricultural Sector Update to the SPC

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None for the record of this meeting.

**VI. DELEGATIONS**

None for the record of this meeting.

**VII. PRESENTATIONS**

(a) Ministry of Environment Update - Briefing update from Neil Gervais, Ministry of the Environment.

- Neil advised that the MOE has received all 19 source protection plans and is currently reviewing them. One has been approved so far. The Lakehead Region SPP was approved in January 2013 and has an effective date of October 1, 2013.
- During the review process local input vs. provincial consistency concerning cross boundary considerations is being weighed.
- Comments on the SGBLS SPP are scheduled to be provided in fall 2013.
- Information was released last week regarding what factors influence the plan's effective date (1. readiness of implementing bodies, 2. number and different types of policies, 3. number of municipalities and source protection authorities, 4. number of cross boundary considerations).
- The TSSA released new Directors Order January 1, 2013 regarding single walled steel tanks. Staff have the correspondence and will ensure it is distributed to SPC members.
- As of February 2013, Sue Lo has become the new Assistant Deputy Minister and Chief Drinking Water Inspector at the MOE.
- The 2013/2014 transfer payment agreements have been approved to March 31, 2014.
- There are no updates regarding First Nations involvement and support, nor to the October 2012 letter from Lynn asking about Rama's participation. However, Neil reported that he met recently with Lynn Dollin, Fred Jahn, MOE and SPA staff to discuss the topic.
- Neil Gervais informed that he will be taking a 6 month self-funded leave starting September 2013 to mid-February 2014.

Action Item 4	Circulate the TSSA Director's Orders to SPC members.
Responsibility	Staff

Moved by: Fred Jahn

Seconded by: Colin Elliott

RESOLVED: THAT the presentation from Neil Gervais, Ministry of the Environment, be received for information.

CARRIED BY CONSENSUS

(b) Chair Updates - Briefing of important updates from Lynn Dollin, Chair.

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- Lynn advised that she had recently updated the SPAs on program activities in the past few months. In addition, the Administrative Staff Team met recently. The workplan for the year and funding was approved.
- Lynn also advised of attending a Chairs meeting in March 2013, where the primary topic was the future role of the SPC and Chairs. The MOE was seeking Chairs' input. Lynn advised there is still uncertainty about the Chairs' roles as of August 2013.
- Lynn advised that she has accepted an invitation to sit on the Ontario Municipal Water Association Board of Directors. OMWA brings together a wide range of expertise to provide direction and leadership on policy, legislative and regulatory issues. OMWA is oriented towards action aimed at ensuring the best possible safety, quality, reliability and sustainability of drinking water in Ontario.
- Finally, Lynn reported that she met Sue Lo, the new Assistant Deputy Ministry and Chief Drinking Water Inspector at the MOE.

Moved by: Larry Slomka

Seconded by: Stephanie Hobbs

RESOLVED: THAT the presentation from Lynn Dollin regarding Chair updates be received for information.

CARRIED BY CONSENSUS

(c) Activities Planned (2014) & Communications Strategies – Briefing of activities from January 2013-March 2014 and of current communication strategies from Ben Longstaff and Sue Jagminas.

As a result of the presentation, a number of questions of discussion arose.

Concern was raised regarding qualifications of new staff hired to verify threats for agricultural properties. Ben explained that a two phase strategy is being taken and that before any contact with agricultural properties is undertaken, staff will be working closely with the agricultural sector representatives to ensure appropriate communications.

Concern was raised regarding the scheduling of any municipal workshops in the summer months. It was noted that if a workshop is scheduled in the summer, it would be scheduled for early July and no later.

The general consensus that came out of the May 23, 2013 Municipal Workshop was that workshops are favoured over webinars. Having received this as a comment already, staff advised that their focus will be on providing workshops over webinars where possible, using webinars only to support getting information out, and workshops to support information sharing and engagement.

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Discussion took place on the subject of the municipal process when decommissioning a municipal well. Staff will draft an information sheet to share with municipalities. This question also came up at the Municipal Workshop on May 23.

Action Item 5	Follow up with an information piece for municipalities on the process to decommission wells.
Responsibility	Staff

Moved by: John Hemsted

Seconded by: David Ritchie

**RESOLVED:** THAT the presentation from Ben Longstaff and Susan Jagminas regarding activities and communications strategies be received for information.

**CARRIED BY CONSENSUS**

- (d) Shelly Cuddy provided an update on the Tier 3 Water Budget Studies and associated impacts to the assessment report, source protection planning policy development process, and Water Quantity Risk Management Measures Evaluation Process that comes out of any water quantity threats identification.

Questions were raised about whose responsibility it would be for determining threats and developing water quantity policies. Shelly confirmed that the process for determining threats would be the same as all other threats – the process is prescribed by legislation and will be undertaken following specific scientific methodological processes. She also confirmed that it would be the SPC making the water quantity policies.

Fred Ruf expressed concern about understanding this topic as it was delivered in abstract, with little to understand the process such as through a scenario. It was agreed that revisiting this topic through a scenario could occur at the next meeting.

Moved by: Larry Slomka

Seconded by: Colin Elliott

**RESOLVED:** THAT the presentation from Shelly Cuddy regarding an update on Tier 3 Water Budget Studies and associated Water Quantity Risk Management Measures Evaluation Process be received for information.

**CARRIED BY CONSENSUS**

**VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

Item Selected:

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2. Annual Reporting.

**IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

Moved by: Stephanie Hobbs

Seconded by: John Hemsted

RESOLVED: THAT the recommendations respecting items not requiring separate discussion be approved, and staff be authorized to take all necessary action to effect those recommendations.

CARRIED BY CONSENSUS

**X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**2. Annual Reporting –**

Katie Howson gave a presentation to support Staff Report No. SPC - 2013-05-01 describing the annual reporting process. She was also seeking the SPC input into the information to be collected to ensure we meet the annual reporting requirements.

There was some concern raised over the complexity of the information provided. Ben Longstaff assured the SPC that this was the first presentation on the topic and that additional details would be provided as the annual reporting requirements became clearer. In the meantime, SPC members were asked to review Katie's presentation in an effort to provide staff with feedback into the types of information they felt needs to be collected during the implementation of the source protection plan. It was suggested that with additions to the detailed questions presented by staff, that big picture questions on the annual reporting be developed and it be these questions that the SPC focus on advising on initially.

Action Item 6	The presentation to be posted online and an email sent to SPC members with additional details about feedback requested, with a deadline of the end of June 2013.
Responsibility	Staff

Moved by: David Ritchie

Seconded by: John Boucher

RESOLVED: THAT the presentation from Katie Howson regarding the proposed SPP monitoring questions for preparation of future annual reports be received for information.

CARRIED BY CONSENSUS

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***XI. OTHER BUSINESS***

The Chair made some final remarks:

- \$13.5 million was approved by the MOE to support small municipalities in regards to implementation of the SPP.
- The next SPC meeting is tentatively scheduled for September 2013, but the timing of the meeting will depend on a number of factors including the timing on comments to be received from the MOE on the source protection. She advised that emails will be distributed as further information is known.

***XII. CLOSED SESSION***

None for the record of this meeting.

***XIII. ADJOURNMENT***

Motion to adjourn meeting moved by David Ritchie at 5:08 pm.