

**MINUTES**

**Source Protection Committee Meeting No. SPC-02/2012**

Meeting No. 1

Monte Carlo Inn Barrie Suites, Barrie, ON

Thursday, February 23, 2012 : 2:00pm – 5:00pm

**MEMBERS:**

Lynn Dollin, Chair

**Municipal**

Clayton Cameron  
Herb Proudley  
John Boucher  
Richard Forward  
Rick Newlove  
Stan Wells  
Wendy Kemp

**Economic/Development**

Colin Elliott  
Colin Nisbet  
John Hemsted

**Public Sector**

Bob Duncanson  
Dianne Corrigan  
Fred Ruf  
Larry Slomka  
Stephanie Hobbs  
Tom Kurtz

**First Nations**

Fred Jahn

**Liaisons**

Lake Simcoe Region Conservation Authority – Gayle D Wood  
Simcoe Muskoka District Health Unit – Ted Devine and Karen Wierzbicki  
Ministry of the Environment – Claire Mitchell

**Staff**

Mike Walters  
Ben Longstaff

Susan Jagminas  
Shelly Cuddy

Katie Howson  
Angela Bishop, minutes

**Regrets**

Chris Galway  
David Ritchie

David Ketcheson  
Gerry Brouwer

Alex Millar

**Guests**

Justin Hawkins, Skelton Brumwell & Associates

***I. WELCOME & OPENING REMARKS***

Chair Lynn Dollin welcomed everyone to the meeting.

***II. DECLARATION OF PECUNIARY INTEREST***

No pecuniary interest declared for the record of this meeting.

**III. APPROVAL OF THE AGENDA**

Tabled draft letter to The Honourable Jim Bradley, Minister of the Environment, from Lynn Dollin, Chair, South Georgian Bay Lake Simcoe Source Protection Region, requesting a two month extension to the August 20, 2012, deadline on the submission of the DRAFT South Georgian Bay Lake Simcoe Source Protection Plan.

Moved by: John Hemsted

Seconded by: Larry Slomka

RESOLVED: **THAT the amended agenda for the February 23, 2012, meeting of the Source Protection Committee, to include letter to The Honourable Jim Bradley, Minister of the Environment, as Agenda Item VII (d), Presentations, be approved as presented.**

CARRIED BY CONSENSUS

**IV. ADOPTION OF MINUTES**

(a) Source Protection Committee

Included is a copy of the draft minutes from the December 22, 2011, meeting of the Source Protection Committee (SPC).

Suggested Change: at Agenda Item VII. Presentations (b) remove word DRAFT to read ‘...actual implementation of the SPP...’

Moved by: Richard Forward

Seconded by: Colin Elliott

RESOLVED: **THAT the amended minutes of the December 22, 2011, meeting of the Source Protection Committee be approved as printed and circulated AND FURTHER that Action Item 1 and Action Item 2 of the December 22, 2011, meeting minutes of the Source Protection Committee be carried forward to the Agenda of the Source Protection Committee of March 23, 2012.**

CARRIED BY CONSENSUS

(b) SPC Planning & Policy Working Group

Included is a copy of the minutes of the SPC Planning & Policy Working Group, dated November 24, 2011.

Planning & Policy Working Group (PPWG) Chair Bob Duncanson advised that in combination with the Source Protection Committee (SPC), the PPWG had subsequently had a workshop in January, 2012.

At the meeting today (February 23, 2012), of the PPWG has further reviewed the DRAFT Source Protection Plan (SPP) to refine the documents. The contribution of the agricultural representatives of this SPC's Economic & Development sector was acknowledged. Lake Simcoe Region Conservation Authority staff, are attend neighbouring SWP regions' source protection plan meetings.

Moved by: Bob Duncanson

Seconded by: John Hemsted

**RESOLVED: THAT the minutes of the November 24, 2011, meeting of the SPC Planning & Policy Working Group be received for information and the recommendations contained with the minutes be approved.**

CARRIED BY CONSENSUS

(c) Communications Working Group

Included is a copy of the minutes of the SPC Communications Working Group meeting of August 17, 2011.

Moved by: Clayton Cameron

Seconded by: Fred Jahn

**RESOLVED: THAT the minutes of the SPC Communications Working Group meeting of August 17, 2011, be received for information and the recommendations contained with the minutes be approved.**

CARRIED BY CONSENSUS

(d) ODWSP Early Response Review Committee

Included is a copy of the draft minutes of the ODWSP (Ontario Drinking Water Stewardship Program) Early Response Review Committee meeting of January 30, 2012.

ODWSP Early Response Review Committee member Clayton Cameron advised that approximately 50% of the funds have been spent, with a further 25% committed. Staff anticipate full usage of the available funds within the prescribed time limit, efforts include a planned mailing outreach being coordinated with the

SPC's Communications Working Group. A presentation to the SPC is planned for the near future.

Action 1	Replace wording on Page 3 of the ODWSP Early Response Review Committee meeting minutes, replace wording 'Casino Rama' with 'Chippewas of Rama First Nation'.
Responsibility	Phil Davies

Moved by: Colin Elliott

Seconded by: Herb Proudley

**RESOLVED: THAT the amended minutes of the ODWSP (Ontario Drinking Water Stewardship Program) Early Response Review Committee Meeting of January 30, 2012, be received for information and the recommendations contained with the minutes be approved.**

CARRIED BY CONSENSUS

## V. **ANNOUNCEMENTS**

### (a) Activities of the Chair & Committee

- Wendy Kemp advised that a presentation to Town of Newmarket Council on February 27, 2012 was well received.
- Fred Jahn advised that through communication with the Chippewas of Georgina Island First Nation, they have expressed an interest in the SWP process, and a request for Chair Dollin to present to the Band Council is being explored. Advice is being sought from the Ministry of the Environment (MOE) as to capacity for potential inclusion of Chippewas of Georgina Island First Nation into the current SPP. The SPC welcomed the news and Chair Dollin advised that the matter would be discussed further at the March 1, 2012 Municipal Working Group meeting.
- Chair Dollin attended the CTC region's two-day workshop and advised that the policy edge mapping with our region, and neighbours was progressing well.

### (b) Agricultural Sector Update to the SPC

- John Hemsted advised of a meeting with other regional SPC agricultural representatives and that the Farm Source Water Protection (FSWP) plan will be adopted by the Ontario Farm Environmental Coalition. A meeting is scheduled for March 15, 2012 with Director Mary Ann Covelli of the MOE for further discussion on this matter.

**VI. DELEGATIONS**

None for the record of this meeting.

**VII. PRESENTATIONS**

(a) Ministry of Environment Update

Briefing update, from, Claire Mitchell, Ministry of the Environment.

- The group was advised that the MOE have released a Planner FAQ#3
- The region's three Assessment Reports have been approved and posted on EBR as of January 19, 2012, triggering the five-year re-inspection septic report.
- In response to questions it was noted by Fred Jahn that Chippewas of Rama First Nation, off Reserve threats, are outside the remit for the Source Protection Plan (SPP)

Moved by: Richard Forward

Seconded by: John Hemsted

RESOLVED: **THAT the presentation from Claire Mitchell of the Ministry of the Environment be received for information.**

CARRIED BY CONSENSUS

(b) Update on Public Consultation and Revised Timelines

Presentation from Susan Jagminas, on updates of the public consultation, open house arrangements.

An update was provided on the timelines for the SPP and consultation period allowed for public response, further municipal comments are anticipated. Members were advised of the MOE arrangements for municipal participation in a webinar to assist in the source protection plan process.

The March 22, 2012 SPC meeting will have to approve the source protection plan and the explanatory document to start the public consultation process. It is further anticipated that a mid-June 2012 meeting of the PPWG, prior to the June 28, 2012 SPC meeting, will be required. Detailed information on the consultation process will be made available to SPC members on the website [www.oursourcewater.ca](http://www.oursourcewater.ca).

Action Item 2	Review post card communications to ensure audience is aware
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	of open houses being provided by neighbouring regions, as these open houses may be more convenient to attend.
Responsibility	Susan Jagminas

Moved by: Larry Slomka

Seconded by: Dianne Corrigan

RESOLVED: **THAT the presentation from Susan Jagminas on the Update on the Public Consultation and Revised Timelines be received for information.**

CARRIED BY CONSENSUS

(c) SPC Budget Presentation

Presentation from Ben Longstaff on the current status and 2012 budget of the Source Protection Committee.

The group was advised of a change in the travel rate that SPC members can claim to be in line with the provincial requirements effective from January 1, 2012, and that claim form information be clearly printed to assist staff.

The Admin Support Team (AST) acknowledged the dedication and diligence of the SPC members, and that SPC members are aware of the SPC budget and a rationalisation in attendance at non SPC and SPC working group meetings.

Moved by: Fred Jahn

Seconded by: Stan Wells

RESOLVED: **THAT the presentation from Ben Longstaff on the current status and 2012 budget of the Source Protection Committee be received for information**

CARRIED BY CONSENSUS

(d) Request for Extension on Submission of Source Protection Plan

Presentation from Mike Walters proposing an extension request on the submission of the Source Protection Plan.

Mike Walters advised that a frequent comment made by municipalities in the consultation process was the restrictive timeframe in which to review the DRAFT SPP, also reflected in comments received in the Assessment Report process from the public at large. In light of these observations, a draft letter addressed to The Honourable Jim Bradley, Minister of the Environment, from South Georgian Bay

Lake Simcoe Source Protection Region Chair Lynn Dollin requesting a two-month extension to the August 20, 2012 deadline for the submission of the South Georgian Bay Lake Simcoe Source Protection Plan, and would extend the first phase of the consultation period to 63 days. It was confirmed that other source protection regions have submitted similar requests to the MOE, a response is required by March 20, 2012, for the current consultation plans to be met. MOE Liaison confirmed that similar requests had been received and is under review and that a quick response would be provided.

Moved by: Wendy Kemp

Seconded by: Herb Proudley

**RESOLVED: THAT the presentation from Mike Walters proposing an extension request on the submission of the Source Protection Plan be received for information and approval**

CARRIED BY CONSENSUS

**VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION(Pages 2-6)**

Agenda Items identified:

1. Correspondence 1a, e, g, m ,
3. Approval of Formal Consultation Letters

**IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

Adoption of items not requiring separate discussion:

Agenda Items identified:

1. Correspondence, b – d, f, h – l, n
2. Communications Update

Moved by: Larry Slomka

Seconded by; Fred Ruf

**RESOLVED : THAT the recommendations respecting items not requiring separate discussion be approved, and staff be authorized to take all necessary actions to effect those recommendations.**

Agenda Item – 1. Correspondence b – d, f, h – l, n

**RESOLVED: THAT the correspondence listed in the February 23, 2012, agenda as Item 1b – d, f, h – l, n, be received for information.**

Agenda Item – 2 Communications Update

**RESOLVED: THAT Staff Report No. SPC-2012-02-02 describing media and other communications activities surrounding Source Water Protection for the period ending January 31, 2012, be received for information.**

CARRIED BY CONSENSUS

**X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

Agenda Item

1 Correspondence (a)

SPA Liaison, CAO Gayle Wood, advised the group that the senior managers of the Admin Support Team wished to congratulate the SPC on the approval of the Assessment Reports and further reiterated the AST's appreciation of rationalised approach to attending non SPC and working group meetings.

1 Correspondence (e)

Chair Dollin advised that the meeting with TSSA and the position adopted in response to being named as a potential implementer in a number of draft policies proposed by source protection committees.

1 Correspondence (g)

Chair Dollin advised that a meeting with OSCIA and letter were positive in nature although there is no further advice available on provincial funding for education and outreach, it is anticipated that further input from the agricultural representatives and staff will continue to assist in this process.

Moved by: John Hemsted

Seconded by: Colin Elliott

**RESOLVED: THAT the correspondence listed in the February 23, 2012, agenda as Item 1a, e, g, m be received for information.**

CARRIED BY CONSENSUS

1 Correspondence (m)

Chair Dollin advised that implementation cost funding is a matter that has been raised by a number of source protection regions and municipalities alike. The Chair asked if this SPC wished to send a similar enquiry concerning implementation costs. Municipal representatives of the group were asked to forward their comments to Mike Walters and Chair Dolin in preparation for drafting a communication.

Action 3	A letter be drafted to The Honourable Jim Bradley, Minister of the Environment, concerning availability of implementation cost funding, including the observations received for the Municipal representatives of the South Georgian Bay Lake Simcoe Source Protection Region Committee and Source Protection Authority members
Responsibility	Mike Walters and Chair Dollin

Moved by: Larry Slomka

Seconded by: John Boucher

RESOLVED: **THAT a letter be drafted from Lynn Dollin, Chair, South Georgian Bay Lake Simcoe Source Protection Region Committee, to The Honourable Jim Bradley, Minister of the Environment, concerning availability of implementation cost funding.**

CARRIED BY CONSENSUS

**XI. OTHER BUSINESS**

**Municipal Working Group Meeting**

The group advised that the Municipal Working Group meeting was scheduled for March 1, 2012.

**Provincial Webinar**

The group advised that the province will be holding a webinar for municipalities to discuss the implementation of the source protection plan, SPC members interested should register before March 20, 2012.

**Ontario Onsite Wastewater Association**

The group was advised that there is availability for one member of the group to attend the conference being held by the Ontario Onsite Wastewater Association,, Tom Kurtz was selected and will report back to the group on the conference.

**XII. CLOSED SESSION**

No closed session for the record of this meeting.

**XIII. ADJOURNMENT**

Motion to adjourn the meeting moved by Herb Proudley at 3:50 pm